Jingled Elves Emergency Fund
Guidelines and Procedures

Our Mission
Jingled Elves, Inc. is a 501(c)(3) nonprofit organization with the mission of providing funds to charitable organizations focused on improving the lives of women and children in Collier County, Florida.

Emergency Fund Purpose
The Emergency Fund is established to provide timely financial assistance to nonprofit tax-exempt qualified organizations under 501(c)(3) of the Internal Revenue Code, serving women and/or children based in Collier County, Florida.

Scope
These guidelines apply to all emergency fund disbursements including those for:
Natural disasters (e.g., floods, fires, earthquakes, hurricanes)
Medical emergencies
Temporary housing of basic needs
Other unforeseen emergencies that fall within the mission of the organization

Eligibility
Recipients must serve the needs of women and/or children in Collier County, FL

Procedure
Qualified organizations may submit a written request to the Jingled Elves Board requesting emergency funds. The written request must contain the following information:

- Name of Organization
- Organization's leader including contact information
- Address
- Amount Requesting
- Reason for funding
- Population and location being served
- How the funds will be used

Upon receipt of a request, the Jingled Elves Board will review the request and will determine by a majority vote whether to grant funds for the request.

The Jingled Elves Board will also have the discretion to grant unsolicited emergency funds under the scope (defined above) to qualified organizations in alignment with its mission.

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